**Conventions for Essays**

1. Always make a title and a thesis (the point of the essay).
2. Don’t use first person (I, me, mine, in my opinion, I think)
3. Do not use contractions (it’s or its?)
4. Spell out small numbers (1-99).
5. Underline titles of long works, quote titles of shorter ones.
6. Do not simply summarize in your conclusion paragraph. Make a final point which brings closure to your essay.
7. Number your pages in the top right corner.
8. Try to write at least 500 words for every essay.
9. Include several quotes in the body of the essay.
10. Use some literary terms in your analysis.